

# BROMPTON-ON-SWALE PARISH COUNCIL

Clerk: Shireen M Rudge, 58 Brompton Park, Brompton on Swale, Richmond DL10 7JP  
Tel: 01748 818155 email: bosparishclerk@talktalk.net

## Minutes of the Parish Council Meeting Thursday 26 November 2020

**Present:** Cllrs D Sharp, A Guest, B Woodley, R Allinson  
District Cllrs Ian Threlfall and Leslie Rowe  
County Cllr Carl Les  
The Clerk

1. **To receive apologies and approve reasons for absence:** None Recorded

2. **Open Forum:** No members of the public present

3. **Minutes of the Last Meeting**

The minutes of the meeting held on 15 October were approved.

Proposed: Cllr Guest                      Seconded: Cllr Woodley

4. **Matters Arising**

4.1 **Red Telephone Kiosk/British Cycling Bid (Minutes 15 Oct, item 4.1)** Funding bid to British Cycling was unsuccessful. Refurbishment of the telephone kiosk will go ahead using funding already received. The cost of refurbishment is £1925, with £1650 currently raised. Leaving a shortfall of £275. Cllr Les offered additional funding from his Locality Budget.

Proposed: The Chairman                      Seconded: Cllr Woodley

**Action – The Chairman and Cllr Les**

4.2 **Augustus Gardens Transfer Plan (Minutes 15 Oct, item 4.2)** A resident of Augustus gardens has agreed to sit on a working group when we receive correspondence from Persimmon Homes. No update has been received since the Clerk sent an email requesting details on 14 October 2020. Councillors agreed the Clerk would contact Persimmon to follow up.

**Action – The Clerk**

4.3 **Contract of Employment, Job Description – Clerk and RFO (Minutes 15 Oct, item 4.5) – Resolved**

4.4 **Village Society – Boundary Fencing and Soft Landscaping (Minutes 15 Oct, item 4.6) – No further update**

4.5 **Cemetery Shed – (Minutes 15 Oct, item 4.7)** The damaged roof has been removed by the cemetery maintenance contractor. The unbroken tiles have been removed and placed to one side. The building is sturdy and not in danger of collapse. There was no additional cost for this work. Councillors agreed the Clerk should obtain quotations to remove the shed.

**Action – The Clerk**

Cllr Guest informed councillors work had begun on the cemetery gates. Councillors discussed painting the gates once they had been returned.

4.6 **Reinforcing the Riverside – (Minutes 15 October, Item 6,1) – Cllr Guest met with a contractor who specialised in this type of work to discuss available options. The Contractor suggested gabions using stone from the other side of the river (with the correct permissions). It was thought**



this would cost around £5000. Environmental surveys would also be required at a cost of £5000 to £10000 for gabions.

Cllr Guest said there were three available options, willow fencing, gabions or a gallery of stones.

Cllr Guest and Cllr Allinson also met with Mark Lillie from the Environment Agency. He suggested a stretch of willow fencing. He recommended thinning the trees on the bank side and the wood and brush could be used as a filler behind the stakes. He also said the trees along side of the river would need to be coppiced because they are leaning towards the river.

The Chairman said quotes will be needed for willow fencing and the work along the bank to do the backfill. Cllr Guest will contact a company recommended to complete the willow fencing. He will contact the riverside volunteer to contact the tree surgeon with a view to undertaking the coppicing which is thought to be an urgent matter.

Cllr Woodley asked about funding for necessary work. Riverside work has been accounted for within the budget for 21/22. However, this is brought forward from a probable underspend in 20/21. Cllr Woodley is concerned about meeting the cost of riverside work. The funding required is not available within the Parish Council budget. The Chairman said accurate costings would be required and an idea of how long the work would last. Once costings have been received it would be necessary to seek funding/grants.

The Chairman asked for costings and solutions to be prepared for the next meeting.

**Action – Cllr Guest and Cllr Allinson**

- 4.7 Policy Documents (Minutes 15 October, Item 6.2)** – Five policies have been reviewed and signed off. Three are still to complete, one of which is urgent. Complaints procedure needs to be put online and available to members of the public.

Cllr Woodley is working on documents for the cemetery.

Cllr Guest acknowledged on behalf of the Parish Council the amount of work that Cllr Woodley had put into producing the documents and the continued work on the remaining documents.

**Action – Cllr Woodley**

## **5. Reports**

### **5.1 Report from NYCC – Cllr Les**

The active travel fund for a cycle path from Scorton Richmond via Brompton-on Swale was one of 350 submitted. Five schemes were chosen. Unfortunately, Brompton-on-Swale was not one of those five.

Covid – rates are falling however there are higher numbers of hospitalisations. Less people are in intensive care.

Spending Review – £1.4 million has been put into free school meals to be distributed through schools in the way of vouchers to be spent in supermarkets over the Christmas holiday's and Easter half term period.

Devolution – Initial proposal has been submitted. Working on the final proposal which is due for submission by 9 December. Strengthened part of the double devolution about giving more powers to Parish Councils if they want them.

Cllr Allinson asked Cllr Les about the advertising vehicles which were constantly parked at the traffic lights at the Gatherley Road/Scorton traffic lights. Cllrs were delighted to hear that bollards had been erected to stop vehicles parking on the verge.

### **5.2 Report from RDC – Cllr Threlfall**

District Councils' devolution proposal has been submitted. Covid restrictions are having an impact on contacting officers at RDC with responses being slow. The Corporate Board, by a majority decision has agreed to install electric charging points in car parks across Richmondshire at a cost of £215K. £33.5k has been given to Richmond Town Council to celebrate 950<sup>th</sup> birthday next year. Government grants have been received to enable local businesses to receive support. Parking fees can now be paid by phone in Richmondshire.

#### Report from RDC – Cllr Rowe

Richmondshire has agreed to ban sky lanterns from their own properties. Cllr Rowe attended the Climate Change Action Group meeting and said there had not been much progress at this time. A Climate Change Officer has been appointed.





The Chairman informed the District Councillors that Brompton-on-Swale Parish Council supported the NYCC Unitary Authority devolution proposal.

**5.3** Report from The Police

An email was received informing of a new PCSO in the area, Connor Mattison, with a brief introduction. The Crime Bulletin for October had been received. Both documents were emailed to Councillors prior to the meeting.

**5.4** Report from The Village Society

Zoom meetings are taking place. The Village Society are getting ready for the Sports field re-opening in December. The Chairman thanked the Village Society, especially Aaron Auton, for his Christmas fundraising activities throughout the village.

**6. Current Issues**

**6.1 To discuss and consider Apologies and Approving Reasons for Absence** – Section 85 of the Local Government Act 1972 reminds Councillors if they do not make an attendance for their council in a period of 6 month's they will automatically lose their seat. To prevent this from happening a councillor should give his reason for non-attendance. At the council meeting the council will consider whether the reason constitutes an acceptable reason. Councillors agreed to add this as an item to the agenda.

**Action – The Clerk**

**6.2 To discuss and consider TPO's for Trees on Station Road** – Cllr Guest was extremely disappointed to see two trees at the entrance to Brompton Park had been cut down. The trees were on the owners' property, not in a conservation area and did not have TPO's. Cllr Guest would like to see the trees on the opposite corner at Brompton Park and the tree close to the entrance at the primary school issued with a TPO. Cllr Threlfall said TPO's are a RDC planning issue. They are usually issued where they feel that trees might be at risk from an irresponsible landowner or if trees were at risk. He said that these trees are on Parish land and would therefore not need TPO's. The Chairman said this would be looked into further before any decision was made to progress the matter.

**6.3 To discuss and consider residents' concerns re Silver Birch Tree – Footpath leading from Pembury Mews to Station Road** – The Clerk said the tree was on the soil alongside the footpath. The residents have concerns about the height of the tree due to its close proximity of their property. The tree is the responsibility of the Parish Council. The Clerk will ask a tree surgeon to look at the condition of the tree and ask for recommendations for any work that may be necessary.

**Action – The Clerk**

**6.4 To discuss and approve Budget 2021/2022** – The Chairman and Clerk had agreed a budget for 2021/2022. This was sent to all Councillors prior to the meeting. The Chairman summarised main points of the budget After a discussion and questions the budget for 2021/2022 was agreed.

Proposed: Cllr Woodley                      Seconded: Cllr Guest

**6.5 To discuss and approve Precept 2021/2022** – After discussion Councillors agreed to increase the Precept by approx. 22% to £19989.

Proposed: Cllr Allinson                      Seconded: Cllr Guest

**Action – The Clerk**

**6.6 To discuss and approve Meeting Dates 2021** – The dates, circulated to Councillors prior to the meeting were approved.

Proposed: Cllr Guest                      Seconded: Cllr Woodley

**Action – The Clerk**

**7. Parish Finances**

**7.1 To receive and note payments previously authorised and receipts (circulated prior to the meeting).**

No questions were raised.

Proposed: Cllr Guest                      Seconded: Cllr Woodley



**7.2 To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).**

No questions were raised.

Proposed: Cllr Guest

Seconded: Cllr Woodley

**7.3 The following new payments were approved.**

No new payments.

## **8. Correspondence**

**8.1 Email and letter from RDC regarding Local Government reform** – Councillors confirmed they were happy for the Chairman to send a response to RDC to confirm that Brompton-on-Swale Parish Council support a Single Unitary Authority.

**Action – The Chairman**

**9 To consider and decide upon the following Planning Applications**

**9.1 20/00774/FULL – W Metcalf & Son, Gatherley Road Ind Estate – FPP for Extension to Existing Workshop – no comments/objections**

**9.2 20/00747/FULL – Bellsgarth, Gatherley Road, DL10 7JH, FPP for Conversion, Alteration and Extension of Domestic Outbuildings to use as Single Dwelling and Domestic Garage – no comments/objections**

**Action – The Clerk**

**10. To receive the following Planning Decision/Information**

**10.1 20/00638/FULL – 16 Brompton Park, FPP Single Storey Extension to Side and Porch to Front - GRANTED**

**10.2 20/00695/FULL – Hamilton Court, Scorton Road, FPP For Dutch Barn – no comments/no objections**

**10.3 20/00697/FULL - Hamilton Court, Scorton Road, FPP for Summer House and Floating Jetty – no comments/no objections**

**10.4 20/00561/LBC – 21 Richmond Road, BOS, DL10 7HF, LBC to Install double Glazing Slim Heritage Windows, Replacement Front Bay Window - no comments/no objections**

## **11. Minor matters**

**11.1** Cllr Woodley mentioned the trees which were planted along the northern wall of the cemetery a number of years previous. The trees were paid for and planted by residents of the Parish. Cllr Woodley said the trees had been lopped and had their tops removed. This was not done by the cemetery contractor but believed to be a neighbouring property. The way the trees have been chopped means that they will not be able to grow as they should if they had been trimmed by a professional. Councillors agreed to write to the neighbour explaining the trees were owned by residents of the village and the Parish Council had not given permission for them to be chopped down.

**Action – The Clerk**

**11.2** Cllr Allinson attended the remembrance service at the cenotaph in the cemetery. He said it was good to see a number of people attended the service despite the restrictions. The Chairman thanked Cllr Woodley for attending the Remembrance Service on behalf of the Parish Council.

**11.3** Cllr Guest had been approached by a resident whose property backs on to the riverside. The resident had received advice about some trees which were overhanging her property. One contractor had said the trees had Ash Tree Die back but the other contractor did not mention this. Cllr Guest will discuss with Ben Rennison when he looks at the coppicing along the riverside.

**Action – Cllr Guest**

**12. Date of next meeting, Thursday 14 January 2021 at 7.00pm via Zoom remote meeting platform**

Signed:  .....

Date: 14.01.21 .....